

Cumberland County ABC Board
May 11, 2015
Regular Meeting
Main Office, 1705 Owen Drive, Fayetteville, NC 28304

PRESENT: Johnson Chestnutt, Chairman
Wade Hardin, Vice-Chairman
Terri Thomas, Board Member
Bob Lewis, Board Member
Ad Winters, Attorney
Gene Webb, General Manager
John Russell, Deputy General Manager
Rick Libero, Assistant Chief Law Enforcement
Carolyn Parker, Finance Officer/Secretary

ABSENT: Alice Stephenson, Board Member

Mr. Chestnutt called the meeting of the Cumberland County Alcoholic Beverage Control Board at 6:00 PM to order.

Mr. Chestnutt announced that we will have a Public Hearing to review the Fiscal Year 2015-16 Budget in accordance to House Bill 1717. He said the Public Hearing is now open. There was no one present for the Public Hearing to review the budget. Mr. Chestnut called the Public Hearing closed.

Mr. Chestnutt welcomed Commissioner Marshall Faircloth to the meeting.

Mr. Chestnutt asked were there any agenda adjustments. Mr. Chestnutt said we need to add to the agenda Closed Session for Personnel Matter and Land Pursuit.

Mr. Chestnutt asked were there any announcements. Mr. Faircloth announced that the Commissioners re-nominated Mr. Hardin to the ABC Board. Mr. Hardin does not have any oppositions and will only need four votes for confirmation.

Required Reading

Mr. Chestnutt read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Chestnutt asked for the approval of April 13, 2015 minutes.

MOTION: Mr. Lewis moved that the Board accept the April 13, 2015 minutes as mailed.

SECOND: Mr. Hardin

VOTE: Unanimous

Law Enforcement Report

Mr. Chestnutt asked for the approval of the April 2015 Law Enforcement Report in the package.

Mr. Libero said the agents assisted the State and Federal with investigations. Agents assisted Fayetteville PD and Cumberland Sheriff on illicit alcohol outlet and homicide investigations.

MOTION: Mr. Harden moved to approve the April 2015 Law Enforcement Report in the package.

SECOND: Ms. Thomas

VOTE: Unanimous

General Manager's Report

Mr. Chestnutt asked for the approval of the April 2015 General Manager's report.

Mr. Webb said we have given \$1.9 million this year in profit to the County with a possibility of giving \$2.5 million by the end of the fiscal year. The sales are up \$1.2 million and the mixed beverage sales were up in April.

MOTION: Mr. Lewis moved that the Board accept the April 2015 General Manager's report.

SECOND: Mr. Harden

VOTE: Unanimous

OLD BUSINESS

Bank Proposals

Mr. Webb said choosing Capital Bank would save the Board \$10,000 a year. Capital Bank has provided a letter, per the Board's request, that guarantees that the flat monthly fee for the currency and coin deposited and purchased will remain at \$80 per ABC store over the three year contract period from July 1, 2015 through June 30, 2018. The LE officers will be used to pick up the change fund orders for three stores due to the distance from a Capital Bank. Capital Bank is going to supply large bank bags for the Law Enforcement officers to transport the change funds. Mr. Webb said that he does not see any problems with accepting Capital Bank's proposal for banking service.

MOTION: Mr. Hardin made a motion to accept the General Manager's recommendation to select Capital Bank's proposal for banking service for the period of July 1, 2015 to June 30, 2018.

SECOND: Ms. Thomas

VOTE: Unanimous

NEW BUSINESS

Pay Scale Change – Senior Sales Associates

Mr. Webb said the job description for the senior sales associate is for employees that actually do managerial duties such as open, close and are responsible for the money. Managerial duties are not assigned to a regular sales associate. Mr. Webb would like to compensate the employees that are qualified to perform managerial duties and promote them to a senior sales associate, but a 12% increase for grade 63 is too much.

Mr. Webb requested that the Board change the pay scale grade for the senior sales associate from a grade 63 to a grade 61. The increase from a grade 60 to a grade 61 would only be a 4% increase. The FY16 budget includes compensation for a grade 61 pay scale increase.

MOTION: Mr. Lewis made a motion to adjust the pay scale for the Senior Sales Associate from a grade 63 to a grade 61, which is one grade above the Sales Associate.

SECOND: Mr. Hardin

VOTE: Unanimous

Budget July 2015 – June 2016

Mr. Webb said the original FY16 Budget was under estimated in sale. The revised budget sales were increased from \$30,500 million to \$31,500 million. The increase in sales will increase the taxes and cost of sales in the budget. Mr. Webb said that he expects the Board to do \$30,800 million this year in sales.

The high points of FY 2016 Budget includes \$30,000 for a vehicle for the administrative office, \$60,000 to change the stores lights to LED, painting of the stores, irrigation system for three stores and includes half year salary for the General Manager. The estimated profit to the County is \$2.23 million and there is \$268,000 in contingencies. If the Board adds a new store the sales would increase by another \$1 million.

MOTION: Mr. Hardin made a motion to approve the revised Fiscal Year 2015-2016 Budget Document and the Budget Message per House Bill 1717 as presented.

SECOND: Mr. Lewis

VOTE: Unanimous

General Insurance Renewal

Ms. Parker said the Board received two bids for the general, property liability, automobile, umbrella, and workers compensation for the period July 1, 2015 to July 1, 2016 from Charles Lunsford Sons & Associates – Acadia/Berkley Mid-Atlantic \$106,609, and Southeastern Insurance – Penn National & NC Rate Bureau (workers

MOTION: Mr. Hardin moved to accept Charles Lunsford Sons & Associates, Raleigh, NC, bid for general, property liability, automobile, umbrella and workers compensation insurance for the period July 1, 2015 to July 1, 2016 for \$106,609.

SECOND: Ms. Thomas

VOTE: Unanimous

Professional Liability Insurance

Ms. Parker said the Board received one bid for the professional liability insurance for the period July 1, 2015 to July 1, 2016 from Southeastern Insurance – Argonaut Insurance \$9,640. The rate from Argonaut Insurance remained the same as last year's rate. Charles Lunsford Sons & Associates did not submit a quote.

MOTION: Ms. Thomas moved to remain with Southeastern Insurance for the Professional Liability insurance for \$9,640 for the period July 30, 2015 to July 30, 2016.

SECOND: Mr. Lewis

VOTE: Unanimous

Pest Control Service

Mr. Webb said that we received three bids for the pest control service for the period July 1, 2015 to June 30, 2016. The bids were submitted for interior & exterior service. We are currently with Colonial Exterminators. Mr. Webb said that we have used Master Exterminators in the past and he is unfamiliar with Pest-A-Rest service. Mr. Webb recommended Masters Exterminators for \$3,360, the highest bidder, because in the past they have provided a better product and service.

| No. | Vendors | Annual Fee | Mthly Fee |
|-----|----------------------------------|------------|-----------|
| 1 | Colonial Exterminators - Renewal | \$3,000 | \$250 |
| 2 | Master Exterminators | \$3,360 | \$280 |
| 3 | Pest-A-Rest, Raeford | \$2,730 | \$227.50 |

MOTION: Mr. Lewis moved to accept the General Manager's recommendation to award the pest control service to Master Exterminators for interior and exterior service for \$3,360 for the period July 1, 2015 to June 30, 2016.

SECOND: Mr. Hardin

VOTE: Unanimous

Lawn Care Service

Mr. Webb said we are currently using Forrest Landscaping. Mr. Webb recommended to the Board to remain with Forrest Landscaping because he does an exceptional job maintaining the system's lawn. Forrest Landscaping was not the lowest bidder.

| No. | VENDORS | Annual |
|-----|---|-------------|
| 1. | Forrest's Landscaping & Lawn Care - renewal | \$9,000 |
| 2. | Longleaf Landscaping of Fayetteville | \$8,574 |
| 3. | Nexscape Lawn Maintenance, Coats | \$8,780 |
| 4. | JDR Lawn Care Inc | \$9,720 |
| 5. | The Rashid Group, LLC, Raleigh | \$11,130.58 |
| 6. | Wood Lawn Care, LLC, Sanford | \$17,000 |
| 7. | Prestige Landscaping Lawn care & Maint | \$20,822.10 |
| 8. | Webb's Recycling, Stantonsburg | \$37,950 |

MOTION: Ms. Thomas moved to remain with Forrest Landscaping \$9,000 for the period July 1, 2015 to June 30, 2016.

SECOND: Mr. Lewis

VOTE: Unanimous

Mr. Chestnutt asked for a motion to go into Closed Session.

MOTION: Ms. Thomas made a motion to go into Closed Session for personnel matter, GS 143-318.11(a)(6) and Land Pursuit, GS 143-318.11(5).

SECOND: Mr. Lewis

VOTE: Unanimous

Mr. Chestnutt asked for a motion to go into regular session.

MOTION: Mr. Lewis made a motion to go into regular session.

SECOND: Ms. Thomas


VOTE: Unanimous

Mr. Chestnutt asked for a motion to adjourn.

MOTION: Ms. Thomas moved to adjourn.

SECOND: Mr. Hardin

VOTE: Unanimous



 Chairperson