

**Cumberland County ABC Board**  
**April 13, 2015**  
**Regular Meeting**  
**Main Office, 1705 Owen Drive, Fayetteville, NC 28304**

PRESENT:           Johnson Chestnutt, Chairman  
                      Wade Hardin, Vice-Chairman  
                      Alice Stephenson, Board Member  
                      Terri Thomas, Board Member  
                      Bob Lewis, Board Member  
                      Neil Yarborough, Attorney  
                      Gene Webb, General Manager  
                      John Russell, Deputy General Manager  
                      Bill Belvin, Chief Law Enforcement  
                      Debbie Disbrow, Human Resource Director  
                      Rick Libero, Assistant Chief Law Enforcement  
                      Carolyn Parker, Finance Officer/Secretary

Mr. Chestnutt called the meeting of the Cumberland County Alcoholic Beverage Control Board at 6:00 PM to order.

Mr. Chestnutt welcomed everyone to the meeting.

Mr. Chestnutt asked were there any agenda adjustments. Mr. Chestnutt said we need to add to the agenda Closed Session for Personnel Matter and Land Pursuit.

Mr. Chestnutt asked were there any announcements. Mr. Chestnutt reminded everyone to submit their registration forms for the NAABC May 18 – 21, 2015 conference in Phoenix, AZ.

**Required Reading**

Mr. Chestnutt read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Chestnutt asked for the approval of March 9, 2015 minutes.

**MOTION:** Ms. Thomas moved that the Board accept the March 9, 2015 minutes as mailed.

**SECOND:** Mr. Lewis

**VOTE:** Unanimous

Mr. Chestnutt asked for the approval of March 30, 2015 minutes.

**MOTION:** Mr. Hardin moved that the Board accept the March 30, 2015 minutes as mailed.

**SECOND:** Ms. Thomas

**DISCUSSION:** Mr. Chestnutt said to change the heading Old Business to New Business.

**VOTE:** Unanimous

**Law Enforcement Report**

Mr. Chestnutt asked for the approval of the March 2015 Law Enforcement Report in the package.

Mr. Belvin said March was in-service month training for the officers and we assisted the State and Federal agencies with local investigations. Mr. Belvin presented at the General Manager's March 2015 conference.

**MOTION:** Mr. Harden moved to approve the March 2015 Law Enforcement Report in the package.

**SECOND:** Mr. Lewis

**VOTE:** Unanimous

**General Manager's Report**

Mr. Chestnutt asked for the approval of the March 2015 General Manager's report.

Mr. Webb said retail sales are good, however the mixed beverage sales are down for the month. Jones & Jones replaced the HVAC at the Spring Lake store for \$5,300 with a possibility of an additional \$500 for electrical work.

**MOTION:** Mr. Lewis moved that the Board accept the March 2015 General Manager's report.

**SECOND:** Mr. Harden

**VOTE:** Unanimous

**OLD BUSINESS**

**Bids for Spring Lake Parking Construction**

Mr. Webb said that Dale Crawford sent out the request for bids and tabulation for the Board for the Spring Lake parking lot. We received three bids listed in the chart below.

Company	Bid
Taylor Grading & Utilities, Fayetteville	\$12,969.00
Diamond Constructor, INC, Fayetteville	\$15,997.75
Odell Smith & Son's, Spring Lake	\$17,840.00

Mr. Crawford said that Taylor Grading & Utilities does good quality work. Mr. Webb recommended Taylor Grading & Utilities for \$12,969, the lowest bidder.

**MOTION:** Mr. Hardin made a motion to accept the General Manager recommendation to select Taylor Grading & Utilities to construct the Spring Lake parking lot for \$12,969.

**SECOND:** Ms. Stephenson

**VOTE:** Unanimous

### **NEW BUSINESS**

#### **Auditor Contract – May & Place, PA**

Ms. Parker said that the contract with the auditor May & Place, PA was set up with two optional years. This is the first optional year and the fee for FYE June 30, 2015 is \$12,150.

**MOTION:** Ms. Thomas moved that the Board remain with May & Place, PA to perform the June 30, 2015 audit for \$12,150.

**SECOND:** Ms. Stephenson

**VOTE:** Unanimous

### **Bank Proposals**

Ms. Parker said that we received three bank proposals from BB&T, First Citizens and Capital Bank. She informed the Board that Capital Bank has presented the lowest fees with the “Coin and Currency Deposited” being a flat fee of \$80 per store. The only problem with Capital Bank is the limited branch locations. The limited locations could affect the travel time required for the stores to get their change funds.

Mr. Webb asked the Board if we could table the bank proposal selection until May’s board meeting to give him time to work out a solution for the stores to get their change funds. The new contract does not go into effect until July 1, 2015.

Mr. Chestnutt asked Ms. Parker to request a letter from Capital Bank guaranteeing that the \$80 per store flat monthly fee for coin and currency deposited will remain for the three years of the contract; and if additional stores are added the fee would be \$80 per month for each location.

**MOTION:** Mr. Lewis moved that the Board table the bank proposal until May’s board meeting.

**SECOND:** Mr. Hardin

**VOTE:** Unanimous

Mr. Chestnutt asked for a motion to go into Closed Session.

**MOTION:** Ms. Thomas made a motion to go into Closed Session for personnel matter, GS 143-318.11(a)(6) and Land Pursuit, GS 143-318.11(5).

**SECOND:** Ms. Stephenson

**VOTE:** Unanimous

Mr. Chestnutt asked for a motion to go into regular session.

**MOTION:** Mr. Lewis made a motion to go into regular session.

**SECOND:** Ms. Thomas

**VOTE:** Unanimous

Mr. Chestnutt asked for a motion to adjourn at 7:50 PM.

**MOTION:** Ms. Thomas moved to adjourn.

**SECOND:** Ms. Stephenson

**VOTE:** Unanimous

  
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Chairperson