

**Cumberland County ABC Board
January 12, 2015
Regular Meeting
Main Office, 1705 Owen Drive, Fayetteville, NC 28304**

PRESENT: Johnson Chestnutt, Chairman
 Wade Hardin, Vice-Chairman
 Alice Stephenson, Board Member
 Bob Lewis, Board Member
 Neil Yarborough, Attorney
 Gene Webb, General Manager
 John Russell, Deputy General Manager
 Bill Belvin, Chief Law Enforcement
 Debbie Disbrow, Human Resource Director
 Carolyn Parker, Finance Officer/Secretary

ABSENT: Terri Thomas, Board Member

Mr. Chestnutt called the meeting of the Cumberland County Alcoholic Beverage Control Board at 6:00 PM to order.

Mr. Chestnutt asked were there any agenda adjustments. Mr. Webb said he would like to add to the agenda consultation for the Spring Lake store parking lot. Mr. Chestnutt added Consultation - Spring Lake parking lot to the agenda as item 9A under New Business.

Mr. Chestnutt asked were there any announcements. Mr. Chestnutt announced that Ms. Terri Thomas's father passed today. The Board members are going to send some flowers to the funeral home.

Required Reading

Mr. Chestnutt read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Chestnutt asked for the approval of November 10, 2014 minutes.

MOTION: Mr. Lewis moved that the Board accept the November 10, 2014 minutes as mailed.

SECOND: Mr. Harden

VOTE: Unanimous

Law Enforcement Report

Mr. Chestnutt asked for the approval of the November 2014 and December 2014 Law Enforcement Reports in the package.

Mr. Belvin said that December was a good month and the ABC officers emphasis was on store security.

MOTION: Mr. Lewis moved to approve the November 2014 and December 2014 Law Enforcement Reports in the package.

SECOND: Ms. Stephenson

VOTE: Unanimous

General Manager's Report

Mr. Chestnutt asked for the approval of the November 2014 and December 2014 General Manager's reports.

Mr. Webb said December was our best month on record with sales of \$3.5 million. New Year's Eve contributed by being the best day ever with almost \$400K in sales. This year to cover the stores we brought in all of the employees to work the day before Christmas and New Year's Eve. The Board's inventory shrinkage is good with a 1/1000 of 1% of inventory loss. Eighty percent of the thieves are caught by our law enforcement officers. As of December, we are up \$600K and if that maintains we will do \$30 million in sales this year. Also, the bottle count is up \$48K this year.

MOTION: Ms. Stephenson moved that the Board accept the November 2014 and December 2014 General Manager's reports.

SECOND: Mr. Lewis

VOTE: Unanimous

NEW BUSINESS

Consultation Bid and FY15 Budget Amendment – Spring Lake Parking Lot

Mr. Webb said he spoke with Dale Crawford, Crawford Design Company, about helping with the Spring Lake parking lot design, the request for bids, and to be the overseer of the project. Mr. Crawford agreed on a fee of \$1,500 for doing the utility work. The cost of \$1,500 includes the preparation of the construction plans, submitting the request for Spring Lake permits, advertising for bids, helping the Board select the best bid, and visit the site several times to inspect the job site. Mr. Webb asked the Board to authorized the \$1,500 expenditure for Dale Crawford to oversee the parking lot project and adjust the budget to increase the Capital Outlay for the land.

Mr. Chestnutt asked for a motion to approve the contract with Dale Crawford, to move \$1,500 from the Restricted Cash to other income and increase the budget Capital Outlay by \$1,500 for the Spring Lake parking lot.

Item	Description	Increase	Decrease
1.	Restricted Cash Checking		\$1,500
2.	Other Income – Condemnation from NCDOT	\$1,500	
3.	Capital Outlay – Land – Spring Lake		\$1,500

MOTION: Mr. Hardin made a motion to hire Dale Crawford, Crawford Design Company, as the professional consultant to prepare the construction plans, submit the request for Spring Lake permits, advertise for bids, help the Board select the best bid, and to visit the site several times to oversee the job site for the cost of \$1,500.

SECOND: Mr. Lewis

VOTE: Unanimous

AMENDMENT: Mr. Hardin amended the motion to include the FY15 Budget amendment to move \$1,500 from the Restricted Cash to other income and increase the budget Capital Outlay by \$1,500 for the Spring Lake parking lot project.

SECOND: Mr. Lewis

VOTE: Unanimous

Mr. Chestnutt asked for a motion to go into Closed Session.

MOTION: Ms. Stephenson made a motion to go into Closed Session for personnel matter, GS 143-318.11(a)(6).

SECOND: Mr. Lewis

VOTE: Unanimous

Mr. Chestnutt called the meeting to regular session.

Mr. Chestnutt asked for a motion to adjourn at 6:40 PM.

MOTION: Mr. Hardin moved to adjourn.

SECOND: Mr. Lewis

VOTE: Unanimous



 Chairperson

CUMBERLAND COUNTY
ALCOHOLIC BEVERAGE CONTROL BOARD
1705 OWEN DRIVE P.O. BOX 64957
FAYETTEVILLE, N.C. 28306

BOARD MEETING

February 9 2015
6:00 p.m.
ABC Office, Owen Drive

AGENDA

- I. CALL TO ORDER
- II. RECOGNITION OF GUESTS
- III. AGENDA ADJUSTMENTS
- IV. ANNOUNCEMENTS
- V. REQUIRED READING
“In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts. Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?”
- VI. APPROVAL OF JANUARY 12, 2015 MINUTES
- VII. APPROVAL OF LAW ENFORCEMENT REPORTS
- VIII. APPROVAL OF GENERAL MANAGER’S REPORTS
- IX. NEW BUSINESS
 - A) Health & Vision Selection
 - B) Dental
 - C) Life Insurance
- X. CLOSED SESSION: Personnel Matter GS-143-138.11(a)(6)
- XI. ADJOURNMENT