

**Cumberland County ABC Board
June 13, 2016
Regular Meeting
Main Office, 1705 Owen Drive, Fayetteville, NC 28304**

PRESENT: Johnson Chestnutt, Chairman
 Wade Hardin, Vice-Chairman
 Alice Stephenson, Board Member
 Bob Lewis, Board Member
 Neil Yarborough, Attorney
 Commissioner Jeannette Council, Liaison
 David Horne, General Manager
 Bill Belvin, Chief Law Enforcement
 Rick Libero, Law Enforcement
 Carolyn Parker, Finance Officer/Secretary

ABSENT: Terri Thomas, Board Member

Mr. Chestnutt called the meeting of the Cumberland County Alcoholic Beverage Control Board at 6:00 PM to order.

Mr. Chestnutt asked were there any agenda adjustments. Mr. Chestnutt said we need to add Item 9D – FY16 Budget Amendment 4 to the agenda.

Mr. Chestnutt asked were there any announcements. Mr. Chestnutt reminded the Board of the NC Association of ABC Boards summer conference will be held on July 27-30, 2016 at the Sheraton Four Seasons Hotel in Greensboro, NC. Registrations are due to NCAABC by July 5, 2016.

Mr. Chestnutt presented a plaque to Ms. Stephenson for her service to the Board from July 2010 to June 2016. Ms. Stephenson thanked everyone and said it was a pleasure to work on the Board.

Required Reading

Mr. Chestnutt read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Chestnutt asked for the approval of May 9, 2016 minutes.

MOTION: Mr. Lewis moved that the Board accept the May 9, 2016 minutes as mailed.

SECOND: Mr. Hardin

VOTE: Unanimous

Law Enforcement Report

Mr. Chestnutt asked for the approval of the May 2016 Law Enforcement Report in the package.

Mr. Belvin said the agents assisted state and federal agencies and there were 144 store visits. He said we had two employees sell to intoxicated persons and thinks the cause was probably due to complacency. The employees are given an annual alcohol training class. He said we are working on setting up some type of field test training program that will benefit employees in the future. However, it is hard to provide hands on training in this area because it has to be approved and only done in approved sites.

MOTION: Mr. Hardin moved to approve the May 2016 Law Enforcement Report in the package.

SECOND: Mr. Lewis

VOTE: Unanimous

General Manager's Report

Mr. Chestnutt asked for the approval of the May 2016 General Manager's report.

Mr. Horne said the State came in flat for May and we were down a slight 0.59%. The sales were down because in May 2015 there were five weekends and this May there were four weekends. Also, last year there was a big boxing match between Floyd Mayweather Jr. and Manny Pacquiao which helped the sales. The sales were down \$15,499 for May. May's over the counter sales were down \$36K and mixed beverage sales were up \$21K. Even though the sales were down in May year-to-date sales were up \$1,625,841.

Mr. Horne said painting has been completed at Sycamore Dairy, Morganton and Hope Mills. GEI are doing a great job. They still have to paint Owen Drive, Person Street, Spring Lake and Westin which should be complete in the next two weeks.

The cameras will start being replaced next week and should be completed by the end of the month.

Mr. Horne thanked Ms. Stephenson on be-half of himself and the stores for her service.

MOTION: Ms. Stephenson moved that the Board accept the May 2016 General Manager's report.

SECOND: Mr. Lewis

VOTE: Unanimous

NEW BUSINESS

Request County Renew Travel Policy Effective 07/01/16

Mr. Chestnutt said the State requires that the ABC Boards elect to follow the State officers and employees travel policy or the appointing authority travel policy. The County travel policy follows the Federal Government Per Diem Rates. The State requires that the local appointing authority approve the use of the County's Travel Policy annually by the Board. The Board's Chairman must send a letter written to the County

Commissioners' Chair to request for the renewal of the County Travel Policy. The County Commissioners must send an approval in writing and a copy of the travel policy to the NC ABC Commission.

MOTION: Ms. Stephenson made a motion to adopt the County Travel policy.

SECOND: Mr. Hardin

VOTE: Unanimous

Surplus 2006 Chevrolet Impala

Mr. Belvin said the 2006 Chevrolet Impala's motor threw a rod and cracked the vault cylinder wall. The vehicle has 125K miles and it was also damaged during the 2011 hurricane. The Rough Trade-In is \$1,900 and the cost to replace the motor is \$3,600 or more. We would like to surplus the 2006 Impala and sale it as a salvage vehicle. The garage where the vehicle is sitting would like to buy it and use it for parts. The offer is \$500.

MOTION: Ms. Stephenson moved that we surplus the 2006 Chevrolet Impala and sale it as a salvage for \$500.

SECOND: Mr. Lewis

VOTE: Unanimous

Roof Repair – Person Street #3

Mr. Horne said several employees have claimed that the Person Street store has mold in the building. We had the building checked and they did not find mold spores in the air. The company did find a lot of moisture in one corner of the building and after further review it has had some leakage issues for the past 10 years. It has a flat roof and all the water is draining to one side and leaking into the building down the wall in the back of the building because all three cask iron drains are clogged.

Mr. Horne received six bids to repair the roof leaks at the Person Street store; three bids recommended a new roof and three bids recommended roof repair. He recommended we repair the roof to include, having new retrofit drains installed in the original drains, to insure there are no leaks inside the building walls where the original drains are located. The overall roof is in good shape and has a remaining life expectancy of 10 to 15 years.

Recommending a New Roof		
1.	Danny Odom Roofing	\$22,250
2.	Treadlite Roofing	\$33,570
3.	Etheridge Roofing	Unable to provide a price
Recommending Roof Repair		
1.	Baker Roofing, retrofit drains, misc repairs	\$6,695
2.	Service Roofing & Sheet Metal	\$3,600
3.	Highland Roofing, retrofit drains, misc repairs	\$5,700

MOTION: Mr. Hardin made a motion to hire Baker Roofing for \$6,695 to retrofit the three drains to include any additional miscellaneous repairs.

SECOND: Mr. Lewis

VOTE: Unanimous

FY 2015-16 Budget Amendment 4

Mr. Chestnutt said the purpose of the end of the year FY16 Budget amendment 4 is to satisfy the ABC Commission requirement that the Board operate under an annual balanced budget.

FY 2016 Budget Amendment 4

1. Revenue: increase \$1,000,000 from \$31,500M to \$32,500M
2. Taxes: increase \$217,500 from \$7,450,600 to \$7,668,100
3. Cost of Sales: increase \$509,800 from \$16,065,400 to \$16,575,200
4. Alcohol Ed & Rehab: increase \$20,000 from \$180,000 to \$200,000
5. Mandatory 3 ½ & btl tax: increase \$22,000 from \$900,000 to \$922,000
6. Motion to give the General Manager and Finance Officer the authority to move funds from contingencies to balance the expense accounts that are over the budgeted amount for the fiscal year. This motion must be requested by the GM and FO at the June board meeting every year.

Mr. Chestnutt asked for a motion to approve the FY16 Budget amendment 4 as presented.

MOTION: Ms. Stephenson made a motion to adopt as presented the FY16 Budget amendment 4.

SECOND: Mr. Lewis

VOTE: Unanimous

Mr. Chestnutt asked for a motion to adjourn.

MOTION: Ms. Stephenson moved to adjourn.

SECOND: Mr. Lewis

VOTE: Unanimous

The meeting adjourned at 6:45 PM.

Chairperson