

**Cumberland County ABC Board  
November 12, 2013  
Regular Meeting  
Main Office, 1705 Owen Drive, Fayetteville, NC 28304**

PRESENT:                Johnson Chestnutt, Chairman  
                              Alice Stephenson, Vice-Chairman  
                              Terri Thomas, Board Member  
                              Bob Lewis, Board Member  
                              Wade Hardin, Board Member  
                              Neil Yarborough, Attorney  
                              Commissioner Kenneth Edge, Liaison  
                              Gene Webb, General Manager  
                              John Russell, Deputy General Manager  
                              Bill Belvin, Chief Law Enforcement  
                              Carolyn Parker, Finance Officer/Secretary

Mr. Chestnutt called the meeting of the Cumberland County Alcoholic Beverage Control Board at 6:00 PM to order.

Mr. Chestnutt welcomed Commissioner Kenneth Edge, Board members and staff to the meeting.

Mr. Chestnutt asked were there any agenda adjustments. There were none.

Mr. Chestnutt asked were there any announcements. There were none.

**Required Reading**

Mr. Chestnutt read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Chestnutt asked for the approval of October 14, 2013 minutes.

Mr. Chestnutt made a correction to the minutes on page 4 to delete one of the motions to come out of closed session that was second by Ms. Thomas.

**MOTION:** Ms. Thomas moved that the Board accept the October 14, 2013 minutes as corrected.

**SECOND:** Mr. Lewis

**VOTE:** Unanimous

**Law Enforcement Report**

Mr. Chestnutt asked for the approval of the October 2013 Law Enforcement Report in the package.

**MOTION:** Mr. Hardin moved to approve the October 2013 Law Enforcement report in the package.

**SECOND:** Mr. Lewis

**VOTE:** Unanimous

### **General Manager's Report**

Mr. Chestnutt asked for the approval of the October 2013 General Manager's report.

Mr. Webb said that we sold the 1999 GMC truck on govdeals.com for \$7,224.99 there was a fee of \$362.25 which net \$6,863.74.

Mr. Webb thanked the Board for the pay increase last month for the employees. Because of the increase rate for part-time workers we received 300 applications for employment. We had 10 applications out of the 300 that were good and he hired 5 excellent part-time employees with management skills, work skills and computer knowledge that will help them move up to management.

Mr. Webb read the company policy pertaining to a scheduled employee being absent prior to a holiday. The policy states as follows: *Store employees who do not report to work or work their entire scheduled shift on the day before a holiday shall not receive compensation for the holiday and the absence may be considered Leave Without Pay as an unauthorized absence. Exceptions are death in the family or hospitalization of the employee. Written documentation will be required. Other exceptions are at the discretion of the General Manager and if approved must be reported to the Board.* Mr. Webb informed the Board that we have one employee that is on FMLA that shall receive holiday pay.

**MOTION:** Mr. Hardin moved that the Board accept the October 2013 General Manager's report.

**SECOND:** Ms. Stephenson

**VOTE:** Unanimous

### **NEW BUSINESS**

#### **HVAC Preventive Maintenance**

Mr. Webb said that he received bids from Ivey Mechanical, Bass Air Conditioning, and Jones & Jones for the HVAC preventive maintenance contract for the stores and office. We have 23 units that would need servicing quarterly. Mr. Webb said that we have used all three companies, however, Ivey Mechanical have done the best job servicing the units.

Company	Amount	Description of Service
Ivey Mechanical	\$12,828	Service units quarterly, change belts and check pressure. Option to withdraw the contract if not satisfied with service.
Bass	\$6,394	Agreement requires the Board use Bass service only
Jones & Jones	\$27,000 or \$6,750	Unclear on service price for each location.

**MOTION:** Mr. Hardin made a motion that the Board select Ivey Mechanical to service the HVAC units every 3 months or quarterly, change the belts and check the pressure for \$12,828.

**SECOND:** Ms. Stephenson


**VOTE:** Unanimous

Mr. Chestnutt asked for a motion to adjourn at 6:30 PM.

**MOTION:** Ms. Thomas moved to adjourn.

**SECOND:** Mr. Lewis

**VOTE:** Unanimous

  
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Chairperson