

Cumberland County ABC Board
November 5, 2018
Regular Meeting
Main Office, 1705 Owen Drive, Fayetteville, NC 28304

PRESENT: Lee Boughman, Chairman
 Frances Jackson, Vice-Chair
 Tammy Sinclair, Board Member
 Paul Crenshaw, Board Member
 Alex Warner, Board Member
 Neil Yarborough, Attorney
 David Horne, General Manager
 John Russell, Deputy Director
 Rick Libero, Chief Law Enforcement
 Debbie Disbrow, HR Director
 Carolyn Parker, Finance Officer/Secretary

Mr. Boughman called the meeting of the Cumberland County Alcoholic Beverage Control Board to order at 6:00 PM.

Mr. Boughman asked were there any agenda adjustments. Mr. Horne said to remove Old Business item 10-A Working Capital from the agenda. He said we resolved the problem without having to increase the Working Capital.

Mr. Boughman asked were there any announcements. There was none.

Required Reading

Mr. Boughman read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Boughman asked for the approval of October 8, 2018 minutes.

MOTION: Mr. Crenshaw moved that the Board accept the October 8, 2018 minutes as mailed.

SECOND: Ms. Jackson

VOTE: Unanimous

Mr. Boughman welcomed Mr. Alex Warner to the Board.

Ms. Disbrow administered the oath of office to Mr. Alex Warner.

Mr. Boughman introduced Mr. Warner to the Board.

Law Enforcement Report

Mr. Boughman asked for the approval of the October 2018 Law Enforcement Report in the package.

Mr. Libero said we upped the Sell to Underage Campaign Checks to 28 in October and we had eight violations. There were 151 store visits and 204 compliance checks.

MOTION: Ms. Jackson moved to approve the October 2018 Law Enforcement Report in the package.

SECOND: Ms. Sinclair

VOTE: Unanimous

General Manager's Report

Mr. Boughman asked for the October 2018 General Manager's reports.

Mr. Horne said on behalf of himself, the stores, warehouse and law enforcement he welcomed Mr. Warner to the Board.

Mr. Horne said the State was down 1.14% in September and we were down 2.59%. Sales were down due to having 3.5 less sale days in September, 2.5 days were due to Hurricane Florence. Mr. Horne said the October sales were up \$485,523, Over-the-counter sales were up \$402,064 and Mixed Beverage sales were up \$83,459. The year-to-date sales were up \$916,971. He said October was the largest sales month on record for the Board. Mr. Horne said as of Saturday, November 3rd, sales are up \$121K.

Mr. Boughman asked about the \$47K – Spring Lake NCDOT on the Statement of Net Assets report of the Financial Statements. Mr. Horne said the \$47K is the remaining funds from the sale of land at the Spring Lake store on Bragg Blvd to the State. He said that the improvement projects to add additional parking, paving, cameras and LED lights have been completed. The \$47K can be moved out of Restricted cash to the General funds. Ms. Parker said the auditor will move the funds at the end of the fiscal year.

Mr. Boughman asked if the FY18-19 Budget for the Maintenance Agreement was correct on the Schedules of Operating Expenses for the Stores, Warehouse and Administrative. After carefully reviewing, Ms. Parker said the Budget numbers were askew and she will check the numbers and resubmit a new September 2018 Financial Report to the Board. She said the Actual numbers are correct.

Mr. Boughman asked for a motion to approve the General Manager report.

MOTION: Ms. Jackson made a motion to accept the General Manager report with the necessary corrections to the September 2018 Financial Report.

SECOND: Ms. Sinclair

VOTE: Unanimous

OLD BUSINESS

PWC Settlement

Mr. Horne said PWC original settlement offer was \$7,848.66 for the Ramsey Street damages. The Board gave Mr. Horne the authority to settle between \$9K and \$10K. Mr. Horne said PWC made a final offer of \$10,500.

Mr. Boughman asked for a motion to adjourn.

MOTION: Ms. Jackson moved to adjourn.

SECOND: Ms. Sinclair

The meeting adjourned at 6:30 PM.

A handwritten signature in blue ink, consisting of three stylized, cursive letters followed by a horizontal line.

Chairperson