

Cumberland County ABC Board
June 8, 2015
Regular Meeting
Main Office, 1705 Owen Drive, Fayetteville, NC 28304

PRESENT: Johnson Chestnutt, Chairman
Wade Hardin, Vice-Chairman
Alice Stephenson, Board Member
Terri Thomas, Board Member
Bob Lewis, Board Member
Neil Yarborough, Attorney
Gene Webb, General Manager
Bill Belvin, Chief Law Enforcement
Rick Libero, Assistant Chief Law Enforcement
Carolyn Parker, Finance Officer/Secretary

Mr. Chestnutt called the meeting of the Cumberland County Alcoholic Beverage Control Board at 6:00 PM to order.

Mr. Chestnutt welcomed everyone to the meeting.

Mr. Chestnutt asked were there any agenda adjustments. Mr. Chestnutt said we need to add item 10-B to the agenda "Request County renew Travel Policy effective 07/01/15."

Mr. Chestnutt asked were there any announcements. Mr. Chestnutt reminded the Board to bring their registration for the NC Association of ABC Boards' July 26-29, 2015 summer conference in Greensboro, NC.

Required Reading

Mr. Chestnutt read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Chestnutt asked for the approval of May 11, 2015 minutes.

MOTION: Ms. Thomas moved that the Board accept the May 11, 2015 minutes as mailed.

SECOND: Mr. Lewis

VOTE: Unanimous

Mr. Chestnutt asked for the approval of June 2, 2015 minutes.

MOTION: Ms. Thomas moved that the Board accept the June 2, 2015 minutes as mailed.

SECOND: Ms. Stephenson

VOTE: Unanimous

Law Enforcement Report

Mr. Chestnutt asked for the approval of the May 2015 Law Enforcement Report in the package.

MOTION: Mr. Harden moved to approve the May 2015 Law Enforcement Report in the package.

SECOND: Ms. Stephenson

VOTE: Unanimous

General Manager's Report

Mr. Chestnutt asked for the approval of the May 2015 General Manager's report.

Mr. Webb said the sales are up \$1.3 million, retail sales are doing well and mixed beverage sales were down \$45K in May. The sign was posted on the new property last week. Mr. Bob Hamilton, ABC Commission Administrator, said everything should be okay with the property and it would be on the July agenda for approval.

MOTION: Mr. Lewis moved that the Board accept the May 2015 General Manager's report.

SECOND: Mr. Harden

VOTE: Unanimous

NEW BUSINESS

FY 2015 Budget Amendment 3

Ms. Parker presented the items listed below as amendment 3 to the FY 15 Budget to the Board for approval.

Ms. Parker explained that the newspaper expense would only need to be increased by \$4,000 (from \$4,000 to \$8,000) if the Board has finished advertising for the general manager position. The Board has spent \$8,000 in advertising this fiscal year. The Board concurred they were not extending the advertisement for the general manager position.

Mr. Chestnutt reiterated that the motion to give the general manager and finance officer the authority to move funds from contingencies to balance the expense accounts does not give them authority to spend additional funds. The motion is to satisfy the ABC Commission requirement that the budgeted line items are not over spent for the fiscal year. Ms. Stephenson requested that if funds are moved from contingencies that the Board is provided a copy of changes to the budget.

FY 2014 – 15 Budget Amendment 3

<u>Item</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Budget</u>	<u>Revised Budget</u>
1	Restricted Cash Checking Other Income - NCDOT Condemnation	14,719	14,719	55,274	69,993
2	Capital Outlay: Land - Spring Lake	14,719		55,274	69,993
3	Revenue:	1,700,000		30,100,000	31,800,000
4	Taxes:	365,300		7,112,000	7,477,300
5	Cost of Sales:	866,700		15,352,000	16,218,700
6	Alcohol Ed & Rehab:	5,000		165,000	170,000
7	Mandatory 3.5 & Bottle tax:	80,000		900,000	980,000
8	Profit:	383,000		797,788	1,180,788
9	Newspaper - Adm:	14,000		4,000	18,000
10	Uniforms - Stores:	2,000		2,500	4,500
11	Equipment - EMV Machines: Contingencies:	25,000	25,000	46,000 221,900	21,000 246,900
12	Motion to give the General Manager and Finance Officer the authority to move funds from contingencies to balance the expense accounts that are over the budgeted amount for the fiscal year. This motion must be requested by the GM and FO at the June board meeting every year.				

Mr. Chestnutt asked for a motion to approve the FY15 Budget amendment 3 as presented excluding item 8 for Profit and increase item 9, Newspaper, by only \$4,000.

MOTION: Mr. Hardin made a motion to adopt as presented the FY15 Budget amendment 3 excluding item 8 and to increase item 9, Newspaper, by \$4,000 to \$8,000.

SECOND: Ms. Thomas

VOTE: Unanimous

Request County Renew Travel Policy Effective 07/01/15

Mr. Chestnutt said the State requires that the ABC Boards elect to follow the State officers and employees travel policy or the appointing authority travel policy. The County travel policy is more lenient than the State's travel policy. The State requires that the local appointing authority approve the use of the County's Travel Policy annually by the Board. The Board's Chairman must send a letter written to the County Commissioners' Chair to request for the renewal of the County Travel Policy. The County Commissioners must send an approval in writing and a copy of the travel policy to the NC ABC Commission.

MOTION: Ms. Stephenson made a motion to adopt the County Travel policy.

SECOND: Mr. Hardin

VOTE: Unanimous

Mr. Chestnutt asked for a motion to go into Closed Session.

MOTION: Ms. Thomas made a motion to go into Closed Session for personnel matter, GS 143-318.11(a)(6).

SECOND: Mr. Lewis


VOTE: Unanimous

Mr. Chestnutt asked for a motion to adjourn.

MOTION: Ms. Thomas moved to adjourn.

SECOND: Mr. Hardin

VOTE: Unanimous



Chairperson