

Mixed Beverage Store Operational Policies

Mixed Beverage customers must fill out the proper order form online to place an order. ALL orders are filled in the order they are submitted. **Due to the increase in demand and workload, we will no longer fill orders of 24 bottles or less within 4 hours. All Orders require 24 hours for processing before pickup.** If you place a second or third order in the same day, it will not be processed until All Mixed Beverage Orders that were previously submitted by all Mixed Beverage accounts are filled. **Placing a second or third order will not move your order ahead of other orders.** Processing time is based on the volume of orders being submitted. Mixed beverage customers using "Elicensee" can view online to find if your order was completed earlier and is available for pickup.

PICK UP HOURS:

Monday - Friday 9:00AM - 6:00PM

- Exchanges or refunds are not common practice; exceptions might be made based on unusual circumstances.
- Mixed beverage customers can purchase from the selected items for mixed beverage; products listed as "Special Orders" by the ABC Commission, and mixed beverage customers may purchase items that are not on the list or not carried in our stores if they prepay and purchase by the case.
- Customers may purchase with cash, cashier's check, credit card, debit card, fintech or check drawn on the establishment's account — a letter of guarantee must be on file with mixed beverage in order to accept a business check for payment. MXB customers that pay with an insufficient check will be placed on a "cash" basis and will not be allowed to purchase until the insufficient check has been paid.
- Mixed beverage customers must verify with the ABC employee that all bottles are stamped correctly, number of bottles match invoice, and all items are correct on invoice.
- A mixed beverage customer **must be 21 years of age** and an **employee of the establishment** to pay for, pick up, or transport an order. Identification must be shown on request.
- **We WILL NOT** sell liquor to anyone that is impaired.
- All MXB operational policies cannot be anticipated; therefore, some procedures will be on a "need" basis.

By signing below, I have read and understand the above policies and have received a copy.

- Name of Business _____
- Print Name _____
- Signature _____
- Date _____