

Cumberland County ABC Board
February 11, 2019
Regular Meeting
Main Office, 1705 Owen Drive, Fayetteville, NC 28304

PRESENT: Lee Boughman, Chairman
Frances Jackson, Vice-Chair
Tammy Sinclair, Board Member
Paul Crenshaw, Board Member
Alex Warner, Board Member
Donna Rea
Bob Lewis
Greg West, RAYWEST DESIGNBUILD
David Horne, General Manager
John Russell, Deputy Director
Walter Rea, Law Enforcement
Doug Austin, Law Enforcement
Debbie Disbrow, HR Director
Carolyn Parker, Finance Officer/Secretary

Mr. Boughman called the meeting of the Cumberland County Alcoholic Beverage Control Board to order at 6:00 PM.

Mr. Boughman asked were there any agenda adjustments. Mr. Crenshaw asked for a Closed Session for a personnel matter.

Mr. Boughman asked for a motion to go into Closed Session.

MOTION: Mr. Crenshaw made a motion to go into Closed Session for personnel matter, GS 143-318.11(a)(6).

SECOND: Ms. Jackson

VOTE: Unanimous

Mr. Boughman turned the meeting over to Mr. Horne.

Mr. Horne announced that Mr. Walter Rea has decided to retire as a Law Enforcement Agent with the Cumberland County ABC System after over 9 years of service. Mr. Horne said Mr. Rea will be missed and presented a plaque for his years of service which read:

*“In Honor of your Service,
Walter Rea,
Retired with Distinction
from the
Cumberland County ABC Board
Over 9 years of Excellence
Time to Look Back with Admiration
Time to Look Forward with Anticipation”*

Mr. Horne asked Mr. Doug Austin to present Mr. Rea with his firearm and retired ID credentials and badge.

Mr. Rea said the Board has been one of the best places he has worked in the past 30 years. He offered his service to the Board as an instructor to help with officers' certifications.

Required Reading

Mr. Boughman read the required reading statutes GS 18B-201. The Board members did not have any conflicts of interest pertaining to the meeting.

Mr. Boughman asked for the approval of January 14, 2019 minutes.

MOTION: Ms. Jackson moved that the Board accept the January 14, 2019 minutes as mailed.

SECOND: Ms. Sinclair

VOTE: Unanimous

Mr. Boughman asked for the approval of January 22, 2019 minutes.

MOTION: Mr. Crenshaw moved that the Board accept the January 22, 2019 minutes as mailed.

SECOND: Mr. Warner

VOTE: For: Crenshaw, Warner, Sinclair, Boughman
Abstain: Jackson

Mr. Boughman asked Mr. Greg West to give the Board an update on the warehouse project. Mr. West was asked to prepare some numbers to compare purchasing an old building to building a new Butler building. He said a 25,000 sf warehouse would cost an estimated \$1,428,709.68 and a 50,000 sf building would cost \$2,206,118. The Board would need 2 to 3 acres of land to build a new warehouse. Mr. West said that there is no problem with the Blount Street warehouse, but after each inspection they noticed it was costing more than estimated to fix the property. He said sometimes it is more expensive to fix up a building than to build new.

Mr. Boughman asked what is the lifespan of a Butler building. Mr. West said the life span for a Butler building is 50 years and is less expensive to build because all of the materials are made in America.

Mr. Boughman thanked Mr. West for his presentation.

Law Enforcement Report

Mr. Boughman asked for the approval of the January 2019 Law Enforcement Report in the package.

Mr. Horne said that Chief Libero is not feeling well tonight. Mr. Horne gave the Law Enforcement Report and said there were no Sell to Underage Campaign Checks in January, there were 197 store visits and 367 compliance checks.

MOTION: Mr. Crenshaw moved to approve the January 2019 Law Enforcement Report in the package.

SECOND: Ms. Jackson

VOTE: Unanimous

General Manager's Report

Mr. Boughman asked for the January 2019 General Manager's reports.

Mr. Horne announced that the NABCA's annual conference is scheduled at the JW Marriott, Marco Island, FL from May 20-23, 2019. The website said to check back mid-February for registration information.

Mr. Horne reviewed the State's sales for January. The State was up 9.6% in January and we were up 11.44%. Mr. Horne said the January sales were up \$295,729, Over-the-counter sales were up \$188,879 and Mixed Beverage sales were up \$106,850. The year-to-date sales were up \$2,346,512. Mr. Horne said as of Saturday, January 12, sales are up \$55K.

Mr. Horne reviewed the January 2019 Condensed Schedule of Revenue and Expenses by Store Location with an Income from Operation of \$176,671. Total profit for the year is \$2.7 million.

Mr. Horne reviewed the Summary of the PED (Program Evaluation Division) Report. The major focus of the subcommittee was the merger of single ABC Boards with larger ABC operations, Sunday sales and Special Orders.

Mr. Boughman asked for a motion to approve the General Manager report.

MOTION: Ms. Jackson made a motion to accept the General Manager report for January 2019.

SECOND: Ms. Sinclair

VOTE: Unanimous

NEW BUSINESS

Group Insurance – Health

Mr. Horne said the health insurance is due for renewal April 2019. He reviewed the summary of health insurance options from Blue Cross Blue Shield North Carolina prepared by Independent Benefit Advisors, Apex, NC. The Board focused on using an insurance broker located in Cumberland County to quote the health insurance. Mr. Crenshaw recommended his company's broker to the Board. Mr. Boughman asked for a motion to table the health insurance until next month.

MOTION: Ms. Sinclair made a motion to table the health insurance coverage until the next meeting in March.

SECOND: Mr. Warner

VOTE: Unanimous

Armored Car Service

Mr. Boughman said that at one time the ABC Board used armored car service to pick up the deposit. Currently, the law enforcement officers pick up the deposits and the employees pick up the change orders.

Mr. Horne requested 3 bids for armored car service and received two bids. The bids were from Brinks/Dunbar and Garda World. Loomis did not respond to the bid request. Mr. Horne said the average cost to use an armored car service to pick up three times a week is \$50K - \$55K a week. It would cost \$95K to add a safe to deposit the money. The money is fed in the safe, counted, stacked and credited to our account immediately. The armored car service would change out the canisters. All armored truck transport solutions include full insurance coverage throughout transportation, adding an extra layer of security. The cost of the safe is \$699 and it would eliminate the stores making deposits to be picked up by law enforcement.

Mr. Boughman asked when are we scheduled to Request for Proposals for banking service. Ms. Parker said that the RFP for banking service have been sent to the banks and are due by April 1, 2019. Mr. Boughman asked that the armored car service is added to the bank RFP.

Bids – Owen Drive Construction

Mr. Horne said Oxendine Construction and High Speed Electric could not produce the permits for the Owen Drive construction because they don't have general contractor licenses. They use licensed general contractor companies to get the permits for them as subcontractors. Mr. Horne had to reopen the bid process for the Owen Drive store.

Mr. Horne said he received five bids, two companies resubmitted their bids. All the companies are local and focus on commercial property. The Rubicon Group Inc. and D. Wynne Corporation have done work for ABC in the past. He said all of the contractors have contractor permit licenses.

Building Contractors	Amount	Original Bid
Ben Stout Construction	\$73,847.25	N/A
The Rubicon Group Inc	\$99,426.00	\$109,300.00
R L Blue Construction	\$82,500.00	N/A
D. Wynne Corporation	\$68,221.00	\$90,569.80
H 2 Construction	\$92,467.00	N/A

Mr. Horne said that all of the asbestos has been removed from the building.

Mr. Boughman asked for a motion on the bids for the Owen Drive store construction.

MOTION: Mr. Boughman made a motion to select D. Wynne Corporation for \$68,221 for the Owen Drive construction.

SECOND: Ms. Jackson

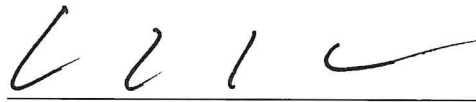
VOTE: Unanimous

Mr. Boughman asked for a motion to adjourn.

MOTION: Ms. Jackson moved to adjourn.

SECOND: Mr. Warner

The meeting adjourned at 7:20 PM

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a horizontal line.

Chairperson